Report Description

The Labor Accounting Compensation Expense with Benefits and F&A by Individual Report (FIN036) is available to help Departments manage departmental labor expenses, sponsored research and program costs, and graduate student activities and support – by individual.

Purpose

Use this report with financial reconciliations or detailed individual expense analyses on a fiscal year basis or earnings year basis. It contains prompts and filters for generating specialized reports by individual, or for a group of individuals (such as all individuals in a Home (HR) department.

Key Information
Prompt Definitions

- **Date Options:**
  - GL Fiscal Year and Period - data based on the Accounting period in which a Payment was posted.
  - Earnings Year and Period - data based on when the work effort was or is to be performed, regardless of the Accounting period.
- **Home Department** – returns chartstrings charged by individuals in your Home (HR) department only.
- **Charged Department** – the ChartField department in a chartstring.
- **Person** – returns chartstrings for the specified individual(s). More than one may be selected.
- **Earnings Code** – earnings such as Faculty Summer Salary or Accrued Vacation. More than one may be selected.
- **Staff Class** – job position such as Faculty, graduate student, or casual hourly. More than one may be selected.
## Sample Report Output

*(This sample uses default ‘customize output appearance’ prompts)*

![Compensation Expense with Benefits and F&A by Individual](image)

### FIN035 - Compensation Expense with Benefits and F&A by Individual

**Person:** [Redacted]

**Home Department:** [Redacted]

**Staff Class:** Administration

**For Earnings Period:**

<table>
<thead>
<tr>
<th>Accounting Period</th>
<th>Earnings Code Description</th>
<th>Earnings End Date</th>
<th>Charged Department</th>
<th>Fund</th>
<th>Account</th>
<th>Program</th>
<th>Site</th>
<th>Project</th>
<th>Activity</th>
<th>Salary Expense</th>
<th>Benefit</th>
<th>F&amp;A</th>
<th>Total</th>
<th>Hours</th>
<th>Adjustment Code</th>
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<td>01 - July</td>
<td>Regular Salary</td>
<td>7/31/2017</td>
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<td>A001</td>
<td>5101</td>
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<td>02 - August</td>
<td>Regular Salary</td>
<td>8/31/2017</td>
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<td>03 - September</td>
<td>Regular Salary</td>
<td>8/29/2017</td>
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