How to Report Taxable Fellowship Payments - U.S. Citizens & Resident Aliens

The University is not required to report scholarship or fellowship income to the IRS. It is important to keep records and save the information you will need in order to prepare your personal tax return. Consult your personal tax adviser to discuss making estimated tax payments for the taxable portion of your fellowship income. When preparing your personal income tax return you may need your final pay statement for the year in addition to your W-2 form.

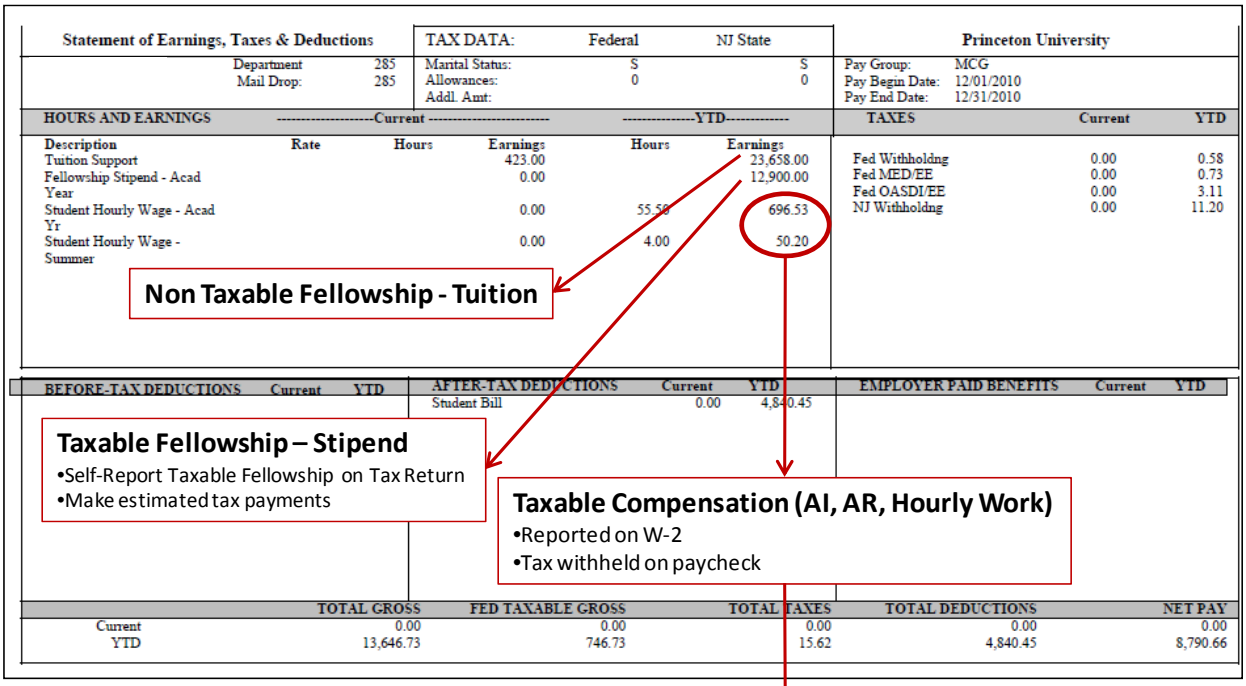
Fellowship Payments - Stipend

Although the amounts are considered taxable, the University is not required to report fellowship payments or withhold taxes from these payments for U. S. citizens or permanent residents; therefore no formal tax document is provided. When filing your taxes, please use the last pay statement of the year as illustrated below to obtain the year to date fellowship payment totals. These amounts will not be included on form W-2.

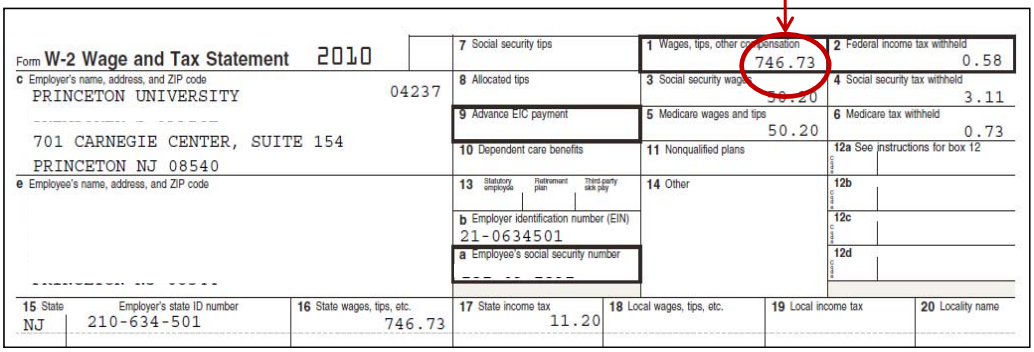
Assistantship in Research, Assistantship in Instruction, Hourly Work

Assistantship in research (AR), assistantship in instruction (AI) or compensation received for hourly work is taxed when paid and will be reported on form W-2. Students who did not receive compensation for work performed will not receive a W-2 form.

Pay Statement



W-2 Form



Pay statements and W-2 forms can be obtained via Self Service on SCORE, https://registrar.princeton.edu/score/. Contact finance@princeton.edu if you have any questions.